



Links

A guide to Links on your Wordpress Website...

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Links

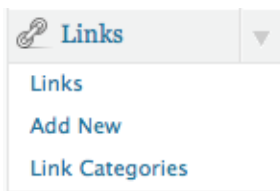
The links section is used to manage links from your website to other websites as displayed in a separate links section on your site. This may or not be part of your site development so this section may not be relevant to you.

Links contained in your **pages** and **posts** are not managed in this section.

NB: If you are unsure about whether or not to use this section, consult with All Things Quilting.

Links

To edit your existing links click on **Edit** in the **links** widget:



The **Edit Links** screen looks like this:

<input type="checkbox"/>	Name	URL	Categories	Relationship	Visible	Rating
<input type="checkbox"/>	Documentation	codex.wordpress.org	Blogroll		Yes	0
<input type="checkbox"/>	Plugins	wordpress.org/extend/plugins	Blogroll		Yes	0
<input type="checkbox"/>	Suggest Ideas	wordpress.org/extend/ideas	Blogroll		Yes	0
<input type="checkbox"/>	Support Forum	wordpress.org/support	Blogroll		Yes	0
<input type="checkbox"/>	Themes	wordpress.org/extend/themes	Blogroll		Yes	0
<input type="checkbox"/>	WordPress Blog	wordpress.org/news	Blogroll		Yes	0
<input type="checkbox"/>	WordPress Planet	planet.wordpress.org	Blogroll		Yes	0
<input type="checkbox"/>	Name	URL	Categories	Relationship	Visible	Rating

This screen functions like many other screens in the admin system. A list of your links is displayed in a table with the **Bulk Actions**, **Filter** and **Search** tools at the top, the **details** for each link in the table and another **Bulk Actions** tool at the bottom of the table.

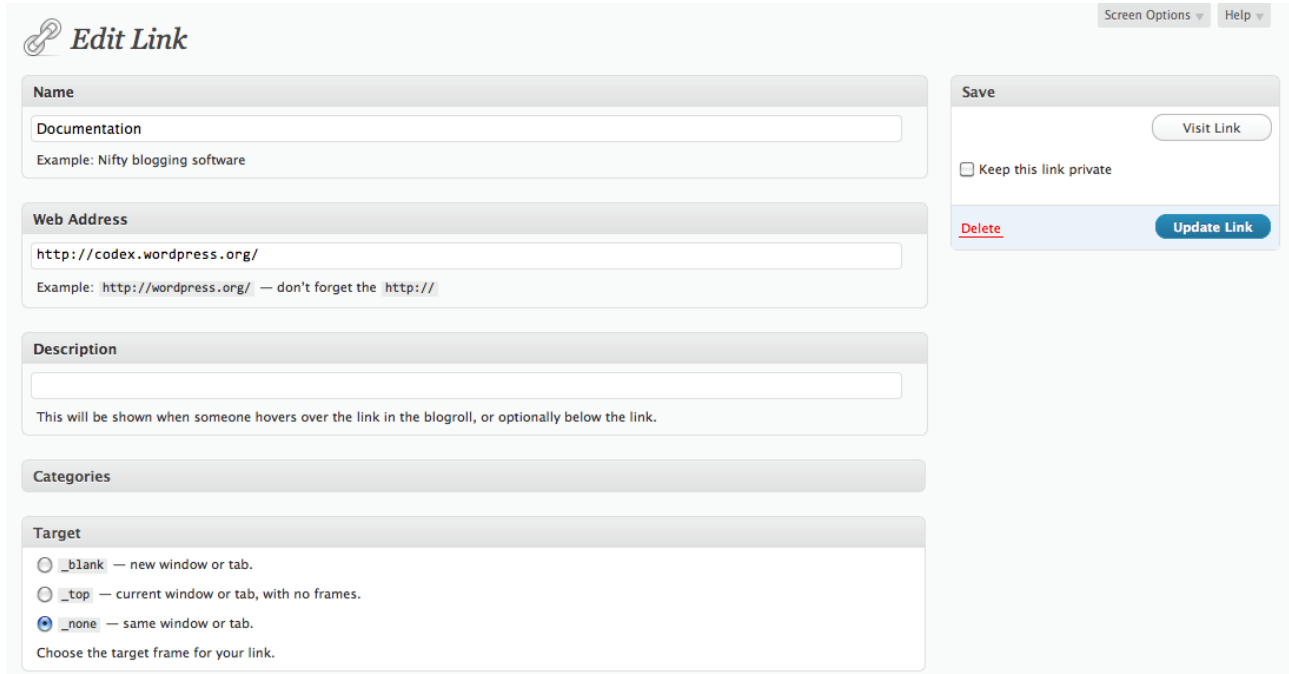
The table of links shows you the **name** of the link, that is the text your visitors will see on your website, the actual web address, or **URL**, of the link, the **category** the link belongs to, any **relationship** data, the **visibility** status of the link and the **rating** which is the ranking of the Link, which can be used to sort links within Categories.

Link categories are different to post categories and managed completely separate. Link categories may include **Internal Departments**, **Sub-Branch Offices** or **Customers**.

If you position the mouse over a link title, a menu of options will appear allowing you to **Edit** or **Delete** the link.

Edit

The top half of the **Edit Link** screen looks like this:



The screenshot shows the 'Edit Link' interface. It includes a 'Name' field with 'Documentation' and an example 'Nifty blogging software'. A 'Web Address' field contains 'http://codex.wordpress.org/' with an example showing the full URL format. A 'Description' field is empty, with a note that it will be shown on hover. There are 'Categories' and 'Target' sections. The 'Target' section has radio buttons for '_blank', '_top', and '_none' (selected). On the right, there is a 'Save' section with a 'Visit Link' button, a 'Keep this link private' checkbox, and 'Delete' and 'Update Link' buttons.

On this screen you can change:

- The **name** of the link, that is the actual text your visitors will see on your website
- The **web address** of the link, be sure to include the “**http://**”
- The **description** of the link, which may appear when a visitor hovers over the link
- Any **categories** the link belongs to, you can also add new categories here by clicking on the **+ Add New Category** link
- The **target** of the link, that is the window the link will open in.



Technical: By default, links are set to the option of “**none**” and will open in the same window as the page they are displayed on. It is recommended **not** to change this option.

At the top right of this screen is the **Visit Link** button, allowing you to visit the link to check if you have entered the correct **URL**, an option to keep the link **private**, meaning it will not be visible to the public, as well as the **Update Link** button, which allows you to save your changes and the **Delete** link.

The bottom half of the **Edit Link** screen looks like this:

Link Relationship (XFN)

rel:

identity another web address of mine

friendship contact acquaintance friend none

physical met

professional co-worker colleague

geographical co-resident neighbor none

family child kin parent sibling spouse none

romantic muse crush date sweetheart

If the link is to a person, you can specify your relationship with them using the above form. If you would like to learn more about the idea check out [XFN](#).

Advanced

Image Address

RSS Address

Notes

Both **Link Relationship** and **Advanced** can be completely ignored and your links will still work, so only read this section if you know it is relevant to your website.

The following information regarding **Link Relationship** has been sourced from the official **WordPress** codex at:

[http://codex.wordpress.org/Links Add New SubPanel](http://codex.wordpress.org/Links_Add_New_SubPanel)

XFN stands for XHTML Friends Network. WordPress allows for the generation of XFN attributes automatically so you can show how you are related to the authors/owners of site to which you are linking. XFN tags are an effort to add meaning to the connections (links) on the World Wide Web, and are gaining in popularity.

When you add a new link you may specify in this section of the SubPanel the relationship you share in real life with the author of the page to which you're linking. This will

automatically add a rel="X" attribute to the HTML code for the link (where X is the relationship you specify).

XFN relationships are optional for WordPress links. You can leave everything in this section blank and all your links will still work.

To specify your relationship, use the following.

identity

Use this checkbox if the link is to another of your own websites. This relationship is exclusive of all others.

friendship

These radio buttons allow you to specify one of four different types of friendships:

- **acquaintance** - Someone with whom you have exchanged greetings and not much (if any) more -- maybe a short conversation or two.
- **contact** - Someone with whom you know how to get in touch.
- **friend** - Someone you consider a friend. A compatriot, buddy, home (boy|girl) that you know.
- **none** - Use this if you want to leave the friendship category blank.

physical

Check the met checkbox if this is someone whom you have actually met in person.

professional

These two checkboxes allow you to specify your professional relationship with the author of the link's site.

- **co-worker** - Someone with whom you work or someone who works at the same organization as you.
- **colleague** - Someone in the same field of study or activity.

geographical

Use these three radio buttons to specify how you relate geographically to the author of the link's site.

- **co-resident** - Someone with whom you share a street address. A roommate. A Flatmate. A member of your family living in the same home.

- **neighbor** - Someone who lives nearby, perhaps only at an adjacent street address or doorway.
- **none** - Use this if you want to leave the geographical category blank.

family

Six radio buttons to specify your familial relationship.

- **child** - Your genetic offspring. Or someone that you have adopted and take care of.
- **kin** - A relative. Someone you consider part of your extended family.
- **parent** - Your progenitor. Or someone who has adopted and takes care (or took care) of you.
- **sibling** - Someone with whom you share a parent.
- **spouse** - Someone to whom you are married.
- **none** - Use this if you want to leave the family category blank.

romantic

Use these four checkboxes to define how you are "romantically" related to the author of the site.

- **muse** - Someone who brings you inspiration.
- **crush** - Someone on whom you have a crush.
- **date** - Someone you are dating.
- **sweetheart** - Someone with whom you are intimate and at least somewhat committed, possibly exclusively.

The last section on the **Edit Link** screen is called **Advanced**. Whether or not any of the information you enter in the advanced section has any effect on your website will depend on how your site has been developed.

NB: If you are unsure about whether or not to use this section, consult with All Things Quilting.

The **Image Address** field allows you to enter the **URL** of an image you wish to associate with the link.

The **RSS Address** allows you to enter the address of any RSS feeds that may be present on the site you are linking to.

Notes are a place for you to make some notes about the link for your own reference.

Rating is a setting that allows you to rate the link from 0 - 9. Again, what your website does with this rating depends on how your site has been developed.

Delete

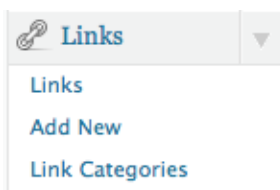
Clicking on the **Delete** option under any link will open a pop up dialog box asking if you are sure you want to delete the link. Clicking on **OK** will delete the link and clicking on **Cancel** will cancel your actions.



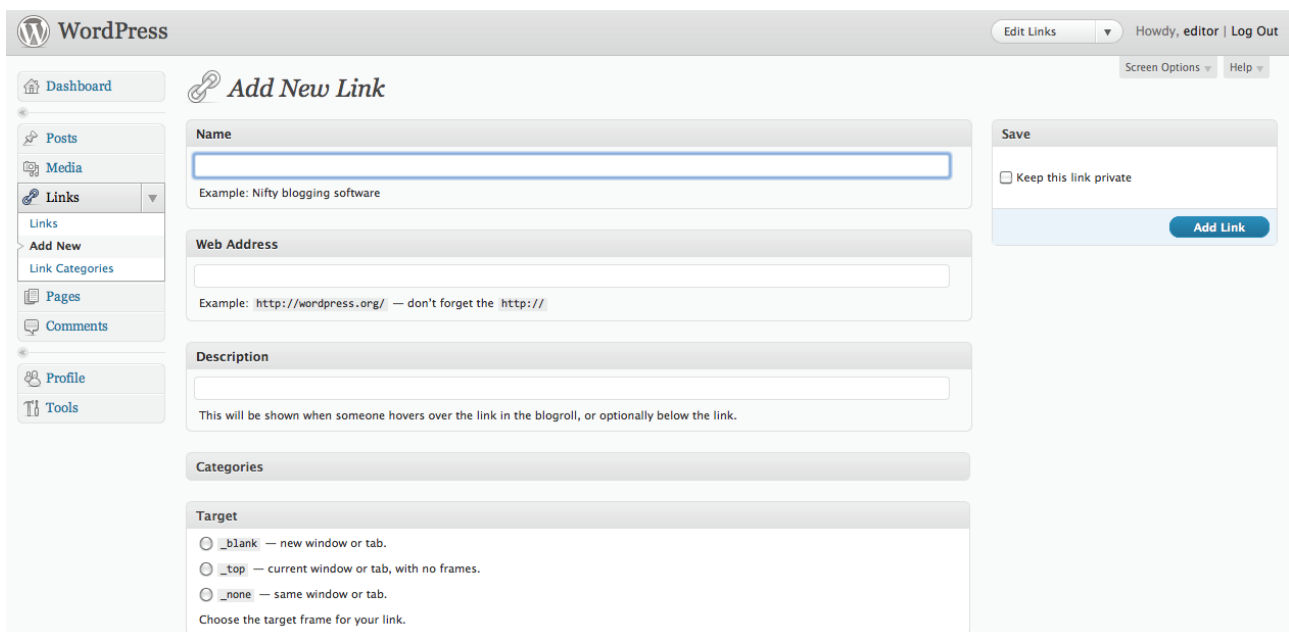
Caution: Once a link has been deleted, you cannot get it back.

Add New

To add new links click on **Add New** in the **links** widget:



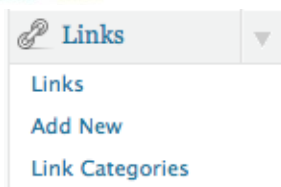
The **Add New Link** screen looks like this:



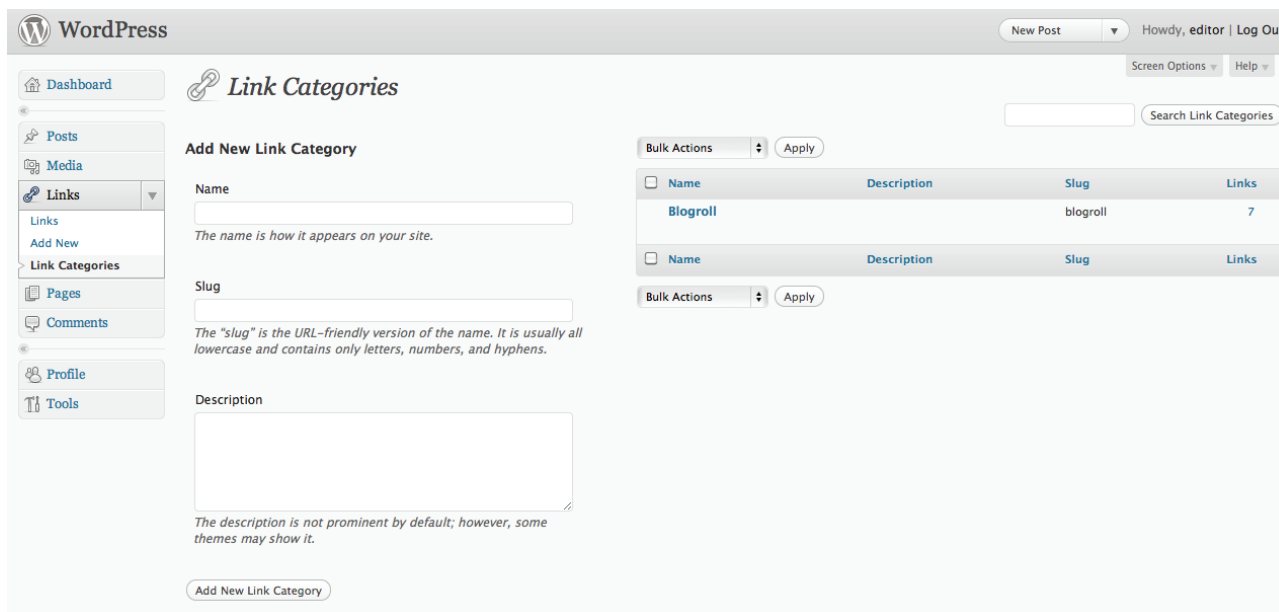
This screen functions exactly the same as the **Edit Link** screen, with the exception that it is empty of all data, so you need to enter the information for your new link and the **Update Link** button is now known as the **Add Link** button.

Link Categories

To add new link categories or edit your existing link categories click on **Link Categories** in the **links** widget:



The **Link Categories** screen looks like this:

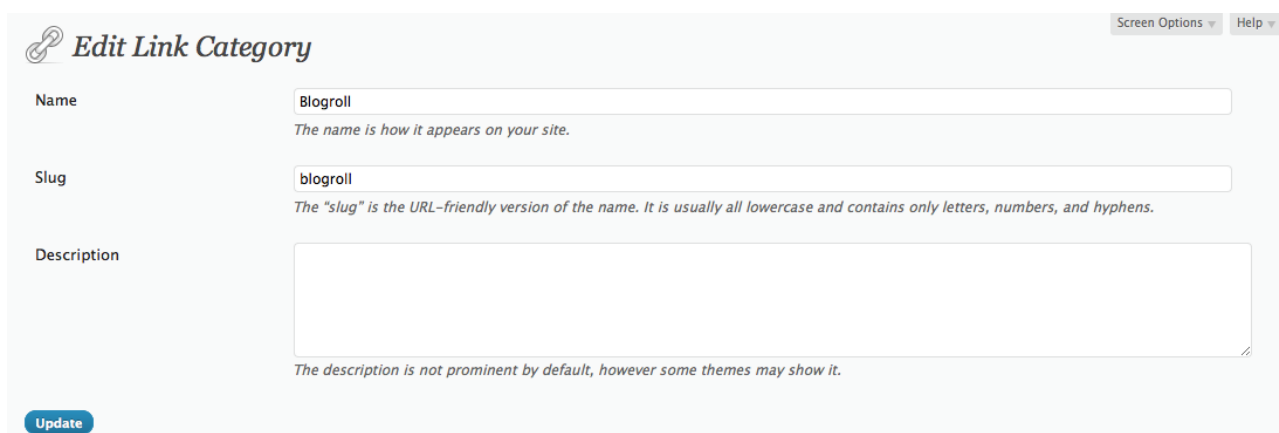


This screen functions exactly the same as the **Edit Categories** screen under **Categories** in the **Posts** widget, with the exception that you cannot assign a **parent** category to a **link category**.

Placing the mouse over the name of a link category in the list displays a menu of options.

Edit

The **Edit Link Category** screen looks like this:



This screen functions exactly the same as the **Edit Category** screen under **Categories** in the **Posts** widget, with the exception that you cannot assign a **parent** category to a **link category**.

Quick Edit

Quick Edit allows you to edit the **name** and **slug** of the link category only:

The screenshot displays the WordPress admin interface for editing a link category. At the top, there is a search bar labeled 'Search Link Categories'. Below it, a 'Bulk Actions' dropdown menu is set to 'Apply'. The main content area shows a table with columns for 'Name', 'Description', 'Slug', and 'Links'. A 'QUICK EDIT' modal is overlaid on the table, containing two input fields: 'Name' with the value 'Blogroll' and 'Slug' with the value 'blogroll'. At the bottom of the modal, there are 'Cancel' and 'Update Link Category' buttons. The table below the modal also shows the same columns and a 'Bulk Actions' dropdown set to 'Apply'.

This screen functions exactly the same as the **Edit Category** screen under **Categories** in the **Posts** widget, with the exception that you cannot assign a **parent** category to a **link category**.

Delete

Clicking on the **Delete** option under any link category will open a pop up dialog box asking if you are sure you want to delete the link category. Clicking on **OK** will delete the link category and clicking on **Cancel** will cancel your actions.